

**CHIEF APPRAISER**  
Todd Tate, RPA, RTA



**BOARD OF DIRECTORS**  
Tim Ward, Chairman  
Herb Senne  
David Turner  
Donna Schuster

## **NOTICE OF PUBLIC MEETING**

Notice is hereby given that a public meeting of the Board of Directors of the Kinney County Appraisal District will convene at 5:00 P.M. on Tuesday, March 15, 2022 at the Kinney County Appraisal District office, 412 Ann St, Brackettville TX.

Agenda for said meeting:

1. Call to order
2. Approval of January 11, 2022 public meeting minutes.
3. Presentation of Annual Audit Report Derek Walker, Coleman & Horton Co, LLP
4. Discussion/Approval Resolution/ Retention of excess Budget Funds for server, anticipated legal fees and office improvements.
5. Receipt of public comment
6. CAD Activity Report
7. Discussion Proposed 2022-2023 Preliminary Budget/Approval to forward to taxing entities
8. Discussion/Approval Resolution Adopting Agricultural Committee Recommendations
9. Discussion/Approval Quarterly Modify Bill Report
10. Discussion/Approval Chief Appraiser Evaluation
11. Adjourn

*If, during the course of the meeting, discussion of any item on the agenda should be held in closed session, the board will conduct a closed meeting in accordance with Texas Open Meeting Act, Texas Government Code, Chapter 551, Sub Chapter D and E.*

## **CERTIFICATION**

The undersigned official hereby certifies that this notice was posted no later than 4:00 P.M. on Thursday, March 10, 2022.

This notice is given pursuant to the Texas Open Meetings Act, Chapter 551, Texas Government Code.

Todd L Tate, Chief Appraiser

**CHIEF APPRAISER**  
Todd Tate, RPA, RTA



**BOARD OF DIRECTORS**  
Tim Ward, Chairman  
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David Turner  
Donna Schuster

## **NOTICE OF PUBLIC MEETING**

Notice is hereby given that a public meeting of the Board of Directors of the Kinney County Appraisal District will convene at 5:00 P.M. on Tuesday, January 11, 2022 at the Kinney County Appraisal District office, 412 Ann St, Brackettville TX.

Agenda for said meeting:

- Call to order
- Oath of Office:administered by Chief Appraiser to Tim Ward and Donna Schuster
- Selection of Board Officers – 2022-2023
- Approval of December 14,2021 public meeting minutes.
- Receipt of public comment
- CAD Activity Report
- Discussion/Approval T.Y. Pickett contract for the years 2022-2023
- Discussion/Approval Coleman & Horton CPAs contract for audit, year ending Sept 30, 2021.
- Discussion Proposed 2022-2023 Preliminary Budget
- Discussion/Approval Quarterly Modify Bill Report
- Distribute Chief Appraiser Evaluation for return March meeting
- Adjourn

*If, during the course of the meeting, discussion of any item on the agenda should be held in closed session, the board will conduct a closed meeting in accordance with Texas Open Meeting Act, Texas Government Code, Chapter 551, Sub Chapter D and E.*

## **CERTIFICATION**

The undersigned official hereby certifies that this notice was posted no later than 4:00 P.M. on Thursday, January 6, 2022.

This notice is given pursuant to the Texas Open Meetings Act, Chapter 551, Texas Government Code.

Todd L Tate, Chief Appraiser

**MINUTES OF THE  
BOARD OF DIRECTORS  
KINNEY COUNTY APPRAISAL DISTRICT**

A regular meeting of the Board of Directors of the Kinney County Appraisal District was held on January 11, 2022 at 5:00 P.M. at the Appraisal District Office, Brackettville, Texas.

1. **QUORUM.** A quorum was declared present based on the presence of the following directors:

- David Turner
- Tim Ward
- Donna Schuster

12. **OATH OF OFFICE.** The oath of office was administered for the 2022-2023 term to Tim Ward & Donna Schuster

3. **BOARD OFFICERS 2022.** The board chose Tim Ward chairman, Herb Senne Vice-chair and David Turner Secretary.

4. **Appropriate motion duly made, seconded, and adopted by the unanimous vote of the directors & took the following action.**

**MINUTES.** The minutes of the public meeting of December 14, 2021 were approved.

5. **NO PUBLIC COMMENT**

6. **OVERVIEW.** The Chief Appraiser reviewed for the Board the highlights of CAD operations since the last meeting:

- a. Collections and budget recap YTD, period ending January 11, 2022. Collections ahead of same period as last year.
- b. 2022 MAP Review scheduled for April.
- c. Property Value Study has been completed, waiting on final report.
- d. Appraisal period in progress with 99% of Brackettville and 2/3 of Fort Clark being complete.
- e. Flight has not been completed.
- f. Preparations for audit have been made but no date set as of yet.

7. **DISCUSSION/APPROVAL T.Y. PICKETT CONTRACT FOR YEARS 2022-2023.**

*Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors*

8. **DISCUSSION/APPROVAL COLMAN & HORTON CPAs CONTRACT FOR AUDIT YEAR ENDING September 30, 2021.**

*Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors*

9. **DISCUSSION OF THE 2022-2023 PRELIMINARY BUDGET**

The Preliminary Budget was discussed.

10. **DISCUSSION/APPROVAL MODIFIED BILL REPORT**

*Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors*

11. **DISCUSSION CHIEF APPRAISER EVALUATION**

Chief Appraiser evaluation forms handed out to Board Members for return at March meeting.

THERE BEING NO FUTURE BUSINESS, THE MEETING WAS DULY ADJOURNED AT 5:45pm.

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Tim Ward, Chairman

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David Turner, Secretary

**BOARD OF DIRECTORS  
KINNEY COUNTY APPRAISAL DISTRICT**

A regular meeting of the Board of Directors of the Kinney County Appraisal District was held on March 15, 2022 at 5:00 P.M. at the Appraisal District Office, Brackettville, Texas.

1. **QUORUM.** A quorum was declared present based on the presence of the following directors:

- Tim Ward
- Donna Shuster
- Herb Senne

**13. APPROVAL OF JANUARY 11, 2022 PUBLIC HEARING MEETING:**

Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors to accept audit report as presented.

**14. PRESENTATION OF ANNUAL AUDIT REPORT BY DEREK WALKER OF COLEMAN & HORTON Co.**

Presentation made by phone.

Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors to accept audit report as presented.

**15. Discussion/Approval Resolution/Retention of excess Budget Funds for server, anticipated legal fees and office improvements.**

Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors to accept audit report as presented.

5. **NO PUBLIC COMMENT**

6. **CAD ACTIVITY REPORT**

Budget and Collection recaps for Oct 1, 2022 – March 15, 2022

Property Value Study being protested at the state.

Reappraisal almost completed – First Appraisal Notices to be mail April 1, 2022

Office back to normal operating hours.

7. **DELIBERATION-MODIFICATIONS OF 2022-2023 PROPOSED BUDGET to be forwarded to entities. Option #3**

Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors to forward modified budget to taxing entities.

8. **DELIBERATION/APPROVAL OF THE QUARTERLY MODIFIED BILL REPORT.**

Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors

9. **DISCUSSION/APPROVAL OF CHIEF APPRAISER EVALUATION.**

Appropriate motion duly made, seconded and adopted by the unanimous vote of the directors

10. THERE BEING NO FURTHER BUSINESS, THE MEETING WAS DULY ADJOURNED AT 6:50pm.

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Tim Ward, Chairman

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David Turner, Secretary